



AN ISO 9001 & 14001 COMPANY

TENDER DOCUMENT

NIT No: EPI/CO/CON/NU/895

FOR

Architectural and Engineering Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations.

TENDER INVITING AUTHORITY:

Engineering Projects (India) Limited
(A GOVT. OF INDIA ENTERPRISE)
Corporate Office, New Delhi
Core-3, Scope Complex,
7, Institutional Area, Lodhi Road,
New Delhi – 110003

ENGINEERING PROJECTS (INDIA) LTD.

(A Govt. of India Enterprise)

NIT No: EPI/CO/CON/NU/895

Date: 29.04.2025

NOTICE INVITING e-TENDER

Tender for “Architectural Consultancy services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations”.

1. Introduction

Engineering Projects (India) Ltd. invites online e-Tender on QCBS basis on behalf of the Nagaland University (NU) for “**Architectural and Engineering Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various location**” on percentage rate basis of total estimated cost under single stage two bid system from competent bidders who fulfils the eligibility criteria.

Name of Work	Estimated Construction Cost (Rs.) (Excluding GST)	Completion Period	EMD (Rs.)	Tender Fees (Rs.)
Architectural and Engineering Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations.	Rs. 190.00 Cr (Rupees One Hundred Ninety crore only)	03 months for DPR and design concept + 24 Months (Project Execution)	Rs. 97,500.00 (Rupees Ninety-Seven Thousand Five Hundred only)	Rs. 2,360/- (Rupees Two Thousand Three Hundred Sixty only) including GST @ 18 %

2. Brief Scope

The scope of work under this contract shall, in general, include (but not limited to) Architectural Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations, as per the Specifications, Standards, Client/ EPIL advisory etc. included in the Bid Document and directions of Engineer-in-Charge.

For a detailed scope of work, refer to the tender document.

3. Tender Schedule:

i	Start Date & Time for Downloading of Tender Documents	29.04.2025 from 15:00 Hrs.
ii	Last Date of Submission of Pre-bid Queries	08.05.2025 up to 17:00 Hrs.
iii	Last Date & Time of Submission of Online Tender	13.05.2025 up to 15:00 Hrs.

iv	Date & Time of online opening of tender (Technical Bid)	14.05.2025 upto 15:00 Hrs.
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All pre-bid queries must be sent to the Tender inviting authority as given in Clause No. 13 on email id: **epico-contracts@epi.gov.in**

4. Tender Fee:

Bidders can download the bid documents from the portal. However, interested bidders must pay tender fees to participate in the tender. The tender fee is non-refundable. Bidders must submit a scanned copy of proof of tender fee paid online. EPI bank account details for RTGS/NEFT as mentioned below:

1)	Name of Beneficiary	:	Engineering Projects (India) Ltd.
2)	Account No.	:	200001601125
3)	Name of Bank	:	IndusInd Bank, M-56, Greater Kailash – II, (Main Market), New Delhi – 110048
4)	IFSC Code	:	INDB0000012
5)	GST No. of EPI	:	07AAACE0061C2ZE

Bid submitted without or prescribed Tender Fees shall be summarily rejected.

5. EMD:

The bid must be accompanied by a scanned copy of the Earnest Money Deposit (EMD) of Rs. 97,500/- (Rupees Ninety-Seven Thousand Five Hundred only).

Earnest Money Deposit (EMD) in the form of online payment or Demand Draft/Bankers Cheque in favour of 'Engineering Projects (India) Limited' or Bank Guarantee as per the enclosed format issued from any Nationalized bank / Scheduled bank or Insurance Surety Bond.

The EMD shall be valid for a minimum period of 150 days (one hundred fifty days) from the last date of submission of tender.

The scanned copy of EMD shall be submitted by the bidders with their online bid. **The Original physical form of EMD, in case of DD, BG, Banker's Cheque, Insurance surety bond shall be submitted by bidders within the due date & time of opening of technical bid.** In case the EMD/Bid security in original physical form does not reach to EPIL Inviting authority within the above cut-off date, bid shall be rejected and not considered.

In case EMD/Bid security is submitted through net banking or any other mode of online transfer, transaction details/proof of submission through net banking shall have to be uploaded along with the technical Bid.

Note: Proforma for Bank Guarantee and Insurance Surety Bond in lieu of Earnest Money Deposit is enclosed with the NIT. The EMD BG must be submitted by the bidder with Structured Finance Managing System (SFMS) issued by beneficiary bank. *In case, the bidders do not submit the requisite SFMS with EMD BG, their bid shall be considered as unresponsive bid.* EPI's bank detail is mentioned above.

EMD may be forfeited:

- a) If the bidder withdraws the bid after bid opening during the period of validity;
- b) Any revision in the offer made by the Bidder during the validity of the offer.
- c) If bidder furnishes any incorrect or false statement/information/document.

Return of EMD: The EMD of all unsuccessful Bidders shall be returned within 30 (Thirty) days of the opening of the price bid. EMD of the successful bidder shall be returned after receipt of the confirmation of Security Deposit cum Performance Guarantee.

MSME benefits i.e. Exemption of Tender Fee & EMD are applicable subject to following.

- a) Bidders must confirm whether they are registered as MSE under the MSME Act. If they are, they must submit relevant copies of the registration letter (registered under the single point registration scheme of the NSIC, Ministry of MSME, Government of India, New Delhi) via the Gazette. Notification dated 26.03.2012 along with the form of Memorandum-2 (with the concerned DIC) certificate in the appropriate category and limit as applicable under the present tender to be enclosed in Technical Bid and a request letter clearly mentioning the certificate number for exemption from submission of Tender fee and EMD.
- b) Bidders, who apply for exemption of Tender fee and EMD must submit a **Bid Security Declaration** (as per **Annexure XVI**) accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in bid document, they will be suspended for the time period of 02 years from being eligible to submit Bids for contracts with EPI.
- c) It is important to note that the benefit will not be extended in the absence of the requisite supporting documents as mentioned above in 6.a) and 6.b). In such cases, the offer will be rejected if it is received without the requisite Tender Fee/EMD.

6. Qualification Criteria (QC)

Bidders fulfilling the following requirements are eligible to participate in this tender. The bidders, who qualify the Qualification Criteria mentioned in 6.1, 6.2 and 6.3 shall be considered for QCBS evaluation as described in 6.4.

6.1 Technical Criteria

a) Experience Requirement

- 1) Experience of having **successfully completed similar works** during the last 7 (Seven) years ending last day of the month previous to the one in which Tender is invited as follows-

- i) Three similar works, each costing not less than the amount equal to 40% of the estimated cost put to tender.

OR

Two similar works, each costing not less than the amount equal to 50% of the estimated cost put to tender.

OR

One similar work of aggregate cost not less than the amount equal to 80% of estimated cost put to tender.

The '**similar works**' shall mean, "Architectural and Engineering Consultancy Services for Construction of Residential Building / Non Residential Building/ Educational Institute/ Hospital/ Medical College for Govt. / PSU/ Private Organizations."

NOTE-

1. For arriving at the cost of above work, the value of work executed shall be brought to the current costing level by enhancing the actual value of work at a simple rate of 7% (seven) percent per annum, calculated from the date of completion to the date of Bid opening. Value of work shall be including GST.
2. The completion certificates issued by Government/semi-government organizations, state/central government, public works departments, Public Sector Undertakings/ Autonomous Govt. bodies/Municipal bodies along with copy of work order/ agreement shall be considered for qualification. The completion certificate is supposed to mention the tax component.

6.2 Joint-Venture/ Consortium is not eligible to bid.

6.3 Financial Criteria

a) Turnover:

Should have average annual financial turnover (audited) on works amounting to at least 50% of the estimated cost put to tender during the last three consecutive financial years ending on 31st March 2024 with duly Certified from Chartered Accountant with UDIN issued by ICAI is also to be submitted.

In the case of Companies/Firms less than 3 years old, the Average annual financial turnover shall be worked out for the available period only.

b) Profit & Loss:

Should not have incurred losses in more than two consecutive years during the immediate last five financial years, ending 2024, Copies of Annual report including balance sheet, statement of profit & loss for last 5 years along with schedules duly Certified from Chartered Accountant with UDIN issued by ICAI is also to be submitted.

In the case of Companies/Firms less than 3 years old, the bidder should not have incurred any losses since its formation.

c) Banker's Certificate / Net Worth:

Should have a Banker's Certificate from a National / Schedule Bank of the amount equal to 40% of the Estimated Cost put to tender (ECPT). The Banker's Certificate should not have been issued earlier than Three (03) Months from the last date of submission of the tender.

OR

Net Worth Certificate of a minimum of 10% of the estimated cost put to tender issued by a certified Chartered Accountant with a Unique Document Identification Number (UDIN). The Net Worth certificate shall be of the last financial year ending on 31st March 2024 with schedules duly Certified by a Chartered Accountant with UDIN issued by ICAI is also to be submitted.

The Banker's Certificate & Net Worth Certificate shall be in the prescribed format in Annexure VII.

NOTE:

The Chartered Accountant who certifies any document (technical or financial) for the bidder shall not be an employee/ Director and not have any interest in the Bidder's company/firm.

6.4 QCBS Evaluation

- 6.4.1 The bidders, who qualify the Qualification Criteria mentioned in 6.1, 6.2 and 6.3 shall be considered for QCBS evaluation, wherein 70% weightage is for Level-1 and Level-2 and 30% weightage is for cost i.e. quoted price.
- 6.4.2 The QCBS technical evaluation shall be carried out in two Levels (i.e. Level-1 and Level-2). The Level-1 evaluation shall be based on the documentary evidences submitted by bidder along with their bid. The Level-2 evaluation shall be based on the presentation given by the shortlisted bidders to the appointed committee.
- 6.4.3 The sum of marks mentioned against each of the quality criteria will be considered for evaluation.
- 6.4.4 **Level-1 evaluation:** Out of total 50 Marks in Level-1 evaluation, Bidders who score minimum 30 Marks shall qualify for further Level-2 evaluation. Bidders scoring less than 30 Marks in Level-1 shall be outrightly rejected.

Sl. No.	Subheads	Max. Marks
1.	Past Experience of consultancy firm: Completed "Similar Work" in one contract during last 7 (seven) years (ending on last day of the month immediately previous to the month in which tender is floated), with a total built up area of	
	a. more than 3,00,000 Sqft up to 5,00,000 Sqft	5
	b. more than 5,00,000 Sqft up to 8,00,000 Sqft.	8
	c. more than 8,00,000 Sqft.	10
	"Similar Work" shall be as per clause 6.1 (a)	
2.	Financial- Average Annual turnover: i. Average annual financial turnover of the bidder during the last 3 financial years, more than Rs. 48.75 Lakh up to Rs. 1	5

Sl. No.	Subheads	Max. Marks
	Crore.	
	ii. Average annual financial turnover of the bidder during the last 3 financial years, more than Rs. 1 Crore up to Rs. 2 Crores.	8
	iii. Average annual financial turnover of the bidder during the last 3 financial years, more than Rs. 2 Crores.	10
3.	Professional Manpower – Architects: Bidder to submit a list of such manpower on his payroll/retainership/contract engagement along with their qualification. Above manpower must be associated with the Bidders for minimum 3 months (ending on last day of the month immediately previous to the month in which tender is floated)	
	<ul style="list-style-type: none"> Having engaged up to 4 manpower holding Degree of Architecture or equivalent. 	5
	<ul style="list-style-type: none"> Having engaged 5 to 9 manpower holding Degree of Architecture or equivalent. 	8
	<ul style="list-style-type: none"> Having engaged 10 or more manpower holding Degree of Architecture or equivalent. 	10
	Documents Required: - i) Proof of qualification along registration in Council of Architecture ii) Proof of Engagement (i.e. Appointment letter/ Retainership /Contractual engagement) along with date of engagement	
4.	Professional Manpower – Engineers: Bidder to submit a list of such manpower on his payroll/retainership/contract engagement along with their qualification. Above manpower must be associated with the Bidders for minimum 3 months (ending on last day of the month immediately previous to the month in which tender is floated)	
	a) Structural Engineer- Should be M. E in structures with minimum 15 years of experience and must have handled structural design of buildings.	
	<ul style="list-style-type: none"> Structural engineer 15-20 Years of experience 	3
	<ul style="list-style-type: none"> Structural engineer more than 20 years of experience 	5
	b) MEP Expert-	
	<ul style="list-style-type: none"> Having engaged up to 2 Electrical /Mechanical engineers (with a B.E. or B.Tech. degree or equivalent degree) 	2
	<ul style="list-style-type: none"> Having engaged 3 or more Electrical/Mechanical engineers (with a B.E. or B.Tech. degree or equivalent degree) 	5
	Documents Required : - i) Proof of qualification ii) Proof of Engagement (i.e. Appointment letter/ Retainership /Contractual engagement) along with date of engagement	

Sl. No.	Subheads	Max. Marks
5.	Working Experience in North-east India: Whether the bidder have already rendered any consultancy services for a Govt. building project in North Eastern India before or currently rendering any Consultancy service for any Govt. building project in North Eastern India.	
	• Experience in North Eastern India other than Nagaland	2
	• Experience in Nagaland	5
	Documents Required- i) Completion Certificate ii) Work Order/Letter of Award/LOI for currently working iii) Photographs of site	
6.	Green Building Experience: Bidder needs to submit documentary proof like copy of “Contract(s)”, and GRIHA/IGBC/LEED certificate of the projects	
	• Successfully completed at least one project which is certified by GRIHA/IGBC/LEED with minimum 2-star/Gold /equivalent rating.	3
	• Successfully completed two or more projects which is certified by GRIHA/IGBC/LEED with minimum 2-star/Gold /equivalent rating.	5
	Documents Required: - i) GRIHA/IGBC/LEED Certificate of Project ii) Copy of “Contract(s)” as proof of award of job issued by client. (In case the project name/ building name mentioned in the certificate is different from that mentioned on the proof of award, a confirmation/ letter from client shall be obtained and submitted)	
	TOTAL	50

6.4.5 Level-2 evaluation: Concept Design Proposal –

Bidders qualified in Level 1 of technical evaluation shall be asked to give presentation within a stipulated time frame not more than 3 days at EPI Corporate Office, New Delhi. The presentation should comprise design methodology and technologies to be used.

6.4.5.1 The Concept Design proposal shall demonstrate that the proposer has developed an understanding of EPI’s requirement with reference to the scope of services mentioned in the tender document. The applicant shall submit the powerpoint presentation including entire contents of the technical proposal in a USB drive (or as required by EPI) along with a submission package during/ after design presentation as part of the technical proposal. All drawings, designs and layouts must be submitted in (.pdf) format, if required.

6.4.5.2 The Concept design proposal should include the following:

- Soft copies of the design proposals.
- A brief introduction about the Lead architects of firms proposed to work on this project.
- Approach to design including drawings, sketches, diagrams and any other information that can concisely and yet comprehensively explain the applicant’s concept psychology and design approach.

- Key professionals and consultants proposed to be deployed for the project with their experience and details (not exceeding 10 pages).
- Lead Architect & associated team members (who will be part of the project during execution) shall be present during presentation and explain key design aspects of the project.

6.4.5.3 Evaluation of Concept Design Proposal:

The applicant is expected to make a presentation to the committee (selected & appointed by EPI). The Concept Design would be evaluated by the committee on the following broad parameters and any other factors that affect the quality:

Sl. No.	Subheads	Max. Marks
1.	Cost Effective Design (Value for amount spent)	10
2.	Green Building Features including GRIHA norms compliance, Disaster resistant methods / Technologies, Infrastructure for persons with disabilities.	10
3.	Sustainability in Design/building materials	10
4.	Proposed Project Management Methodology including proposed methods to expedite construction process	10
5.	Knowledge of Building Bylaws and Statutory Requirements of respective local bodies/Municipalities etc.	10
	Total	50

6.4.5.4 Only those bidders that have achieved at least minimum 30 marks (out of total 50 marks) in Level-2 evaluation will be treated as qualified and only their financial proposals will be opened.

6.5 Opening and Evaluation of Financial Bid

6.5.1 Maximum fee capping is 0.70% of the project cost.

6.5.2 The Financial bids of “Technically qualified” bidders shall be opened. The Proposal with lowest Consultancy fee will be given a Financial Score of 100 and other financial Proposals will be given financial scores which is ratio of lowest offer to their offered Consultancy fee multiplied by 100.

6.5.3 There will be no negotiation with selected bidder except under circumstances as per current CVC circulars.

6.5.4 The Applicant who has quoted the lowest price will be given a score of 100. The Applicants will be allotted score relative to the score of Applicant with lowest quote, which will be as below:

$$F_s = 100 \times \frac{F_L}{F}$$

Where: F_s = The financial score of the Financial Proposal being evaluated

F_L = The price of lowest priced Financial Proposal

F = The price of Financial Proposal under consideration

- 6.5.5 On the basis of the combined score for Technical Score and Financial Score with weightage of 70:30, the bidders shall be ranked in terms of the total score obtained. The weighted total score of both the Technical and Financial proposals shall be used to rank the Applicants. The proposal obtaining the highest total combined score will be ranked as H1 followed by the proposals securing lesser scores as H2, H3 etc. Bidder with H1 score shall be recommended for award of contract. The bidder quoting lowest Consultancy fee in Financial Bid may or may not be score H1.

$$\text{Total Score} = 70\% \times Ts + 30\% \times Fs$$

For Example: Let's say there are 3 pre-qualified bidders: A, B & C.

Technical Score of bidders after evaluation of technical criteria: A = 70, B= 80 & C= 90.

Say, the Consultancy Services Fee in the financial proposals of bidders are as under: A= 0.70, B= 0.50 & C= 0.60.

The financial score is given as per the formula: (Lowest % Consultancy Services Fee against the % Consultancy Services Fee of the bidder) X 100

$$\text{Financial Score of A} = (0.50/0.70) \times 100 = 71.4 \%$$

$$\text{Financial Score of B} = (0.50/0.50) \times 100 = 100 \%$$

$$\text{Financial Score of C} = (0.50/0.60) \times 100 = 83.3 \%$$

Final Combined Technical and Financial Score of the bidders is as per the formula:

$$(\text{Technical Score} \times 0.70) + (\text{Financial Score} \times 0.30)$$

$$\text{Bidder A} = (70 \times 0.70) + (71.4\% \times 30) = 70.42 \text{ -- H3}$$

$$\text{Bidder B} = (80 \times 0.70) + (100\% \times 30) = 86.00 \text{ --- H2}$$

$$\text{Bidder C} = (90 \times 0.70) + (83.3\% \times 30) = 87.99 \text{ --- H1}$$

Hence Bidder C, with highest combined score shall be recommended for award.

7. Documents required for meeting Qualification Criteria

- a) Bidder's past experience as Consortium/ Unincorporated Joint Venture (JV):

While evaluating the Bids, Bidder's past experience as a leader or member of a Consortium/ Unincorporated Joint Venture (JV) shall be considered acceptable, provided his scope in that Consortium/JV meets the requirement stipulated in the Experience Requirement.

In the event that the experience of the Consortium/Unincorporated Joint Venture (JV) submitted by the Bidder is deemed to meet the 'similar work' criteria, it is necessary to indicate the division of the scope of work in terms of specific activities and the associated value of work between the Consortium/Unincorporated Joint Venture (JV) members. In the event that the members of the incorporated joint venture (IJV) are indicated, but the division of scope in terms of percentage share is not specified in the documents

submitted by the bidder, the completed value shall be arrived at after considering the percentage share of each member as per the shareholding pattern of IJV available in the Ministry of Corporate Affairs, Government of India database for the purpose of techno-commercial evaluation.

b) Certificates of Subsidiary / Parent / Group Company / Own works:

Any company / firm while submitting a tender can use the work experience of its subsidiary company to the extent of its ownership in the subsidiary company.

In case of a Company/firm, formed after merger and/ or acquisition of other companies / firms, past work experience and financial parameters like turnover, profitability, net worth etc. of the merged / acquired companies / firms will be considered for qualification of such Company / firm provided such Company / firm continues to own the requisite assets and resources of the merged / acquired companies / firms.

c) Foreign Certificate

In case the work experience is for the work executed outside India, the bidders have to submit the completion /experience certificate issued by the owner duly signed & stamped and affidavit to the correctness of the completion/experience certificates. The contractor shall also get the completion / experience certificates attested by the Indian Embassy / Consulate / High Commission in the respective country.

In the event of submission of completion / experience certificate/ other documents by the Bidder in a language other than English, the English translation of the same shall be duly authenticated by the Chamber of Commerce of the respective country and attested by the Indian Embassy / Consulate / High Commission in the respective country.

Note: Provided further that bidder from member countries to the HAGUE convention, 1961 are permitted to submit requisite documents with "Apostille stamp" affixed by Competent Authorities designated by the government of respective country which would be acceptable in lieu of attestation from the Indian Embassy / Consulate / High Commission in their respective countries.

For the purpose of evaluation of Bid, the Exchange rate of currency into INR shall be exchange rate published by the IMF or RBI as on the Date of opening of tender.

8. General

8.1 Constitution of firm:

Bidders have to submit an affidavit as per the prescribed format in Annexure IV along with the supporting documents viz. Partnership deed (notarized), Registration Certificates in Ministry of Corporate Affairs, Memorandum and Articles of Association of the firm and Board Resolutions to prove the authorization for submitting the bid.

- a) In case of Sole Proprietorship, an affidavit of Sole Proprietorship and if the tender is signed by any other person, Power of Attorney by the Sole Proprietor in favour of the signatory.

- b) In the case of a Partnership, if all the partners do not sign documents, a Power of Attorney by authorizing the Partner/person to sign the bid documents. The person signing the documents should also have the authority to refer disputes with the partnership firm to arbitration.
- c) In the case of the Company, a copy of the Board Resolution authorizing the signatory to sign bid documents on behalf of the Company.

Bidders have to submit undertakings regarding details of the Constitution of the firm/Company along with the details of its directors as per enclosed Annexure-V. In case the bidder fails to submit the Constitution of the firms with the bid along with the details of its firm Directors as per Annexure their bid will be rejected.

8.2 Conditions for the bidders belongs to the countries sharing borders with India:

Bidder should follow the circular for Restrictions on Public Procurement from certain countries by the Ministry of Finance vide press note posted on: 12/04/2023 by PIB Delhi and subsequent notifications. The Bidder should provide the undertaking in the format as given in Annexure VIII.

8.3 Site visit declaration:

Tenderers must review all conditions and visit the site to understand sub-soil water conditions, topography, drainage, accessibility, local conditions etc. before quoting rates. EPI will not entertain any claims against these conditions. Bidders are encouraged to visit the site to assess ground and working conditions. If they choose not to, they bear all consequences. A self-declaration must be submitted with the bid as per **Annexure- IX**.

8.4 Verification of Credentials:

Submission of authentic documents is the prime responsibility of the Bidder. EPI shall carry-out verification of the documents submitted in meeting the Qualification Criteria. Wherever EPI has concern or apprehension regarding the authenticity/correctness of any document, EPI reserves the right of getting the document cross verified from the document issuing authority.

8.5 Tender Documents constituents and its publishing

Complete bidding documents consisting of the following can be viewed/ downloaded from the website of CPP Portal: <https://etenders.gov.in/eprocure/app> till the Bid Due Date & Time. However, information about the location of the Bidding Document shall also be available on EPI's website: www.epi.gov.in .

- Notice Inviting Tender (NIT) with all Annexures

- Additional Conditions of Contract (ACC)
- Terms of Reference
- Draft Consultancy Agreement
- Price Bid

9. Bid Participation Procedure:

9.1 General

Interested bidders have to enrol themselves in CPP Portal: <https://etenders.gov.in/eprocure/app> (hereinafter referred to as the 'portal') to participate in the bidding under this invitation for bids. Also, Tender documents consisting of the following are available on the website of EPI: www.epi.gov.in.

They may obtain further information regarding this tender from the Inviting Authority at the address given in NIT from 9:00 hours to 17:00 hours on all working days till the last date of online submission of Bidding Documents.

The intending bidders not registered on the portal mentioned above with CPP / Govt. of India are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the portal. The intending tenderer must have class-III digital signature to submit the tender.

For proper uploading of the bids on the portal, it shall be the sole responsibility of the bidders to apprise themselves adequately regarding all the relevant procedures and provisions as detailed at the portal as well as by contacting the Portal, as and when required, for which contact details are mentioned above. EPI in no case shall be responsible for any issues related to timely or proper uploading/submission of the bid in accordance with the relevant provisions of Section Instruction to Bidders of the Bidding Documents.

9.2 Validity of Tender

The Tender for the works shall remain open for acceptance for a period of ninety (90) days from the date of opening of the Price Bid of Tenders. The earnest money will be forfeited without any prejudice to any right or remedy, in case the bidder withdraws his Tender during the validity period or in case he changes his offer to his benefits, which are not acceptable to EPI. The validity period may be extended on mutual consent.

9.3 Disputes in submission:

Bidders in their own interest are requested to upload/submit their bid well in time. In the event of failure in the bidder's connectivity with the above-mentioned CPP Portal during the last few hours, the bidder is likely to miss the deadline for bid submission. Due date extension requests due to above reason may not be entertained.

No Manual Bids/Offer shall be permitted. The offers submitted through the designated e-tendering system shall only be considered for evaluation & ordering. Bids submitted in physical form or sent in any other form such as through Fax / E-Mail / CD/DVD/Pen Drive etc. shall not be accepted.

9.4 Corrigendum / Addendum:

Bidding Document along with NIT, all corrigendum, addendum, time extension, clarifications, pre-bid queries, etc. to the NIT / bid documents shall be uploaded in the website <https://eprocure.gov.in/eprocure/app> only. Bidders should regularly visit the above website to keep themselves updated and submit their Bids based on latest information. All Corrigendum and addendum are to be uploaded duly signed & stamped with tender documents as bid Annexure. No extension in the bid due date / time shall be considered on account of delay in receipt of any document by mail/post.

9.5 Extension of Tender:

EPI reserves the right to extend the date of submission of the tender or cancel the tender or accept any tender or reject any or all tenders or annul this tendering process without assigning any reason and liability whatsoever and to re-invite tender at its sole discretion.

9.6 Date of opening if on holiday:

In case of any unscheduled holiday taking place on the last day of submission of tender, the next working day will be treated as scheduled day and time for submission of Tender.

9.7 Post-opening Procedure:

E-Bids must be submitted/uploaded along with scanned copies of relevant documents pertaining to Clause no. 6.1 & Clause no. 6.3 under Single Stage Two Envelope Bidding Procedure on the CPPP Portal on or before the last date and time of online bid submission. Late bids will not be accepted. Under the above procedure, only the first envelope (Technical Part) shall be opened in the presence of the bidders' representatives who choose to attend in person at the address given below on schedule date and time of bid opening or may be viewed by the bidders by logging in to the portal as per features available to them. Second envelope i.e. Price part shall be opened of technically qualified bidders.

9.8 Rates to be firm:

The rates quoted by the bidder shall be firm and fixed for the entire period of completion and till handing over of the work. No revision to rates or any escalation shall be allowed on account of any increase in prices of materials, labour, POL and Overheads etc during the entire contract period or extended contract period.

9.9 Tie Tender:

In case of tie-tender, where two firms are bidding lowest, EPI reserves the right to split the work among these bidders and / or EPI will reserve the right to award the tender to any one of such bidders.

9.10 Authentication:

Bidder shall furnish an affidavit in the prescribed format of **Annexure IV** towards the authenticity of submitted documents. The affidavit should be duly signed by the authorized signatory of Bidder holding Power of Attorney for signing of Bid. Proprietorship/ Partnership firms shall submit the undertaking, duly signed by Proprietor or any two Partners.

9.11 Rejection of Bid:

- a) Notwithstanding anything stated in the tender, EPI reserves the right to assess the capabilities and capacity of the Bidder to perform the contract using in-house information and past performance, in the overall interest of EPI. In case, Bidder capabilities and capacities are not found satisfactory, EPI reserves the right to reject the tender.
- b) The Tenders shall be strictly as per the conditions of contract and deemed to accepted all the terms & conditions by the bidder unconditionally. Tenders with any additional condition(s)/modification(s) shall be rejected.
- c) The acceptance of Tender will rest with EPI. Tenders in which any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.

9.12 Disqualification:

The Bidders may note that they are liable to be disqualified and not considered for the opening of Price Bid if:

- a) Representation in the forms, statements and attachments submitted in the pre-qualification document are proved to be incorrect, false and misleading.

- b) They have submitted incompletely filled in formats without attaching certified supporting documents and credentials to establish their eligibility to participate in the Tender.
- c) If the Bidder attempts to influence any member of the committee. EPI reserves its right to take appropriate action including disqualification of Bidder(s) as may be deemed fit and proper by EPI at any time without giving any notice to the contractor in this regard. The decision of EPI in the matter of disqualification shall be final and binding on the Bidder.
- d) In case, any document, information and/or certificate submitted by Bidder is found to be incorrect/false/fabricated or the Bidder has breached the terms and conditions of Integrity Pact, EPI at its discretion may disqualify /reject / terminate the Bidder, forfeit the EMD and the Bidder shall also be liable to be suspended/ debarred for a period which shall be not less than one year extending till maximum for a period of three years.
- e) In case any bidder is found to be involved in cartel formation, his bid will not be considered for evaluation/ placement of order. Such a bidder will be debarred from bidding in future.
- f) Canvassing in any form by the Bidder or by any other Bidder on their behalf may lead to disqualification of their Bid.
- g) In case of existing contractors of EPI, if progress is not satisfactory in any of the project their bid will be rejected.
- h) For any addition, deletion or alteration to the content of the tender document downloaded from the portal/website. bid will be rejected.

9.13 Declaration on Blacklisting status:

The Bidder should not be currently declared ineligible/ suspended/blacklisted/banned debarred by EPIL or by any Central / State Government Department/public undertaking or Enterprise of Central / State Government and such ban should not be in force at the time of submission of the Bid or extended deadline for submission of bid.

9.14 Suspension of Business Dealings:

EPI shall be bound to suspend/ban any business dealing with any such bidder who defaults/ deviates from the terms of tender/contract without any reasonable cause, is responsible for loss of business/money/reputation to EPI, indulges in malpractices, cheating, bribery, fraud or any other misconduct or formation of cartels so as to influence the tendering process or influence the price. Suspension of business dealing involves putting a bidder on bench or banning a bidder for business with EPI for particular periods not less than one (1) year extending utmost till (3) years.

9.15 Public Procurement (preference to Make in India) Policy

- a) For Promotion of Public Procurement (Preference to Make In India) order 2017 (Revised Order dated 16.09.2020) GOI Guideline for procurement, the equivalent Indian makes of materials conforming to requisite quality in addition to List of Makes/Brands may be considered subject to approval of Client/Engineer.
- b) All the bidders (Class-I local supplier, Class-II local Supplier, Non-Local Supplier) shall provide the percentage of local content in their bid as per as per the Annexure – X.
- c) Definitions of the terms used in this regard shall be as follows:
 - i. “Local content” means the amount of value added in India in the total value of the item procured) excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.
 - ii. “Class-I local supplier” means supplier or services provider, whose goods, services or works offered for procurement, meets the minimum local content i.e. 50% of total value of the goods, services or works.
 - iii. “Class-II local supplier” means supplier or services provider, whose goods, services or works offered for procurement, meets the minimum local content i.e. 20% of total value of the goods, services or works.
 - iv. “Non- Local supplier” means a supplier or service provider, whose goods, services or works offered for procurement, has local content less than that prescribed for “Class-II Local Supplier” as mentioned above.
- d) Purchase preference will be given to Class-I local supplier as the case may be as detailed below:
 - i. Among all qualified bids the lowest bid will be termed as L1. If L1 is Class-I Local Supplier the contract for full quantity will be awarded to L1.
 - ii. If L1 is not Class-I Local Supplier, the lowest bidder among the Class-I Local supplier, will be invited to match the L1 price subject to Class-I Local supplier’s quoted price falling within the margin of purchase preference (L1+20%) and the contract shall be awarded to such Class-I Local supplier subject to matching the L1 price.
 - iii. In case such lowest eligible Class-I Local supplier fails to match the L1 price, the Class-I Local supplier with the next higher bid within the margin of purchase (L1+20%) preference shall be invited to match the L1 price and so

on and contract shall be awarded accordingly. In case none of the Class-I Local supplier within the margin of purchase preference (L1+20%) matches the L1 price, the contract may be awarded to the L1 bidder.

iv. Class-II Local Supplier will not get purchase preference in any procurement, undertaken by procuring entities.

e) In case of false declarations by a bidder which is found in later stage, the bidder can be debarred for up to two years as per rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law. A supplier / vendor who have been debarred by any procuring entity for violation of Public Procurement order shall not be eligible for preference under this order for procurement by any other procuring entity for the duration of the debarment.

10. Tendering Restrictions Due to Relatives in EPI Positions

The tenderer shall not be permitted to Tender for works if his near relative is posted as an Assistant Manager or any higher ranks in the concerned Regional Office of EPI. The bidder shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any of the officers in EPI. Any breach of this condition by the tenderer would render him liable to the withdrawal of the work awarded to him and forfeiture of Earnest Money and Security Deposit. This may also debar the bidder from tendering for future works under EPI.

No employee of EPI of the rank of Assistant Manager and above is allowed to work as a Contractor or as an employee of a Contractor having interest in EPI for a period of two years after his retirement/relief from the service of EPI, without the prior permission of EPI in writing. In such cases contract is liable to be cancelled if either the Contractor or any of his employee is found at any time to be such a person who had not obtained the permission of EPI as aforesaid before submission of the Tender or engagement in the Contractor's service.

11. List of Documents to be submitted:

Bidders shall submit the following documents duly signed and stamped with proper indexing and pagination as the technical bid. Only online mode will be accepted for tender submission. Requisite original documents may be asked from bidders as and when required by EPI i.e. power of attorney (if required), affidavit, undertaking etc.

MANDATORY DOCUMENTS:

Sl. No.	Document Details	Proforma No.	NIT Clause No.	To be given in
1	Documentary evidence with regard to deposition of Tender Fees		4	

Sl. No.	Document Details	Proforma No.	NIT Clause No.	To be given in
2	Documentary evidence with regards to deposition of Earnest Money Deposit (EMD) as per NIT. In case the bidder submits EMD in the form of a Bank Guarantee, DD, Bankers Cheque, etc., physical submission of Original EMD is to be ensured <i>within the due date & time of opening of technical bid.</i>	Annexure XIII / Annexure XIV	5	
	<i>In case, the bidder applies for exemption for Tender Fee & EMD submission, Bid Security Declaration must be submitted.</i>	Annexure XVI		Rs. 100/- Stamp paper
3	Letter of Undertaking	Annexure - I		Company Letterhead
4	Affidavit along with supporting Power of Attorney / Board Resolution / Company Registration Certificate / Memorandum and Articles of Association/ Partnership Deed	Annexure - IV	8.1	Rs. 100/- Stamp paper
5	Experience / Completion / Performance certificates of completed similar works with work order/Letter of Award/Letter of Intent, Certified final bill/ proof of payment as per clause(s) of Technical Criteria		6.1	Self-attested

OTHER DOCUMENTS REQUIRED WITH BID FOR QUALIFICATION

Sl. No.	Document Details	Proforma No.	NIT Clause No.	To be given in
1	Form of Tender	Annexure - II		Company Letterhead
2	Memorandum	Annexure - III		As mentioned in the Clause
3	Financial Details with documents as per clause(s) of Financial Criteria	Annexure - VI	6.3	As mentioned in the Clause
4	Self-certified Copy of Bankers certificate OR Net Worth Certificate.	Annexure - VII	6.3(C)	As mentioned in the Clause
5	Director's details.	Annexure - V	8.1	Company Letterhead
6	Undertaking for Procurement from Border Sharing Countries.	Annexure - VIII	8.2	Company Letterhead
7	Site Visit Declaration.	Annexure - IX	8.3	Company Letterhead
8	Declaration in respect of local content for Public	Annexure - X	9.15	As mentioned in

	Procurement (Preference to Make in India) order 2017 (Revised Order dated 16.09.2020) GOI Guideline.			the Clause
9	Valid PF and ESI Registration.			Self-attested
10	Copy of Permanent Account Number (PAN) and GST Registration Certificate.			Self-attested
11	All pages of the Tender document along with the Addendum / Corrigendum (if any) duly signed by the authorized signatory.			Self-attested
12	General Information.	Annexure - XI		Company Letterhead
13	Declaration of Blacklisting Status	Annexure - XII	9.13	Company Letterhead

12. Contact for tender-related queries:

All correspondence with regard to the above shall be to the following address (by post / in person).

Executive Director,
Contracts Division (Corporate Office),
Engineering Projects (India) Ltd.,
4th Floor, Core-3, Scope Complex,
7, Institutional Area, Lodhi Road,
New Delhi - 110003
Tel No. 011-2436 1666 Extn.: 2423
E-mail: epico-contracts@epi.gov.in

13. Contact for site related queries:

For site-related Queries / Visits, please contact at the following address.

Shri Rajib Borah, GM (T)
Engineering Projects (India) Ltd.
North Eastern Regional Office,
4th floor, Hindustan Tower, Jawahar Nagar
National Highway no.37, Beltola
Guwahati-781022 (assam)
Tel./ Mob. No.: 9774009648
E-mail: rajib.borah@epi.gov.in

Date: 29.04.2025

ED (Contracts), CO

LETTER OF UNDERTAKING

(TO BE ENCLOSED IN ENVELOPE-1 ALONG WITH EMD)

(TO BE TYPED ON LETTER HEAD)

Name of work: Architectural and Engineering Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations.

NIT No.: EPI/CO/CON/NU/895 dated 29.04.2025.

UNDERTAKING FOR ACCEPTANCE OF TENDER CONDITIONS

1. The Tender Documents for the work as mentioned in “Memorandum” to “Form of Tender” have been issued to me / us by ENGINEERING PROJECTS (INDIA) LIMITED and I / We hereby unconditionally accept the tender conditions and Tender Documents in its entirety for the above work.
2. The contents of clause of the Tender Documents have been noted where in it is clarified that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remark(s)/condition(s) (except unconditional rebate on price, if any) in the ‘Price-Bid’ and the same has been followed in the present case. In case this provision of the Tender is found violated at any time after opening ‘Price-Bid’, I / We agree that my/our tender shall be summarily rejected and EPI shall, without prejudice to any other right or remedy be at liberty to forfeit the full said Earnest Money absolutely.
3. The required Earnest Money for this work is enclosed herewith.

Yours faithfully,

Authorized Signatory

Seal of Tenderer

Dated:

FORM OF TENDER
(TO BE TYPED ON LETTERHEAD)

Name of work: Architectural and Engineering Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations.

NIT No.: EPI/CO/CON/NU/895 dated 29.04.2025.

1. We hereby tender for execution of work as mentioned in “Memorandum” to this “Form of Tender” as per Tender Documents within the time schedule of completion of work as per separately signed and accepted rates in the Bill of Quantities quoted by us for the whole work in accordance with the Notice Inviting Tender, Conditions of Contract, Specifications of materials and workmanship, Bill of Quantities Drawings, Time Schedule for completion of jobs, and other documents and papers, all as detailed in Tender Documents.
2. It is agreed that the time stipulated for jobs and completion of work in all respects and in different stages mentioned in the “Time Schedule for completion of jobs” and signed and accepted by us is the essence of the contract. We agree that in case of failure on my/ our part to strictly observe the time of completion mentioned for jobs and the final completion of work in all respects according to the schedule set out in the said “Time schedule for completion of jobs” and stipulations contained in the contract, the recovery shall be made from us as specified therein. In exceptional circumstances extension of time which shall always be in writing may, however be granted by EPI at its entire discretion for some items, and We agree that such extension of time will not be counted for the final completion of work as stipulated in the said “Time schedule of completion of jobs”.
3. We agree to pay the Earnest Money, Security Deposit cum Performance Guarantee, Retention Money and accept the terms and conditions as laid down in the “Memorandum” to this “Form of Tender”.
4. Should this Tender be accepted, we agree to abide by and fulfil all terms and conditions referred to above and as conditioned in Tender Documents elsewhere and in default thereof, allow EPI to forfeit and pay EPI, or its successors or its authorized nominees such sums of money as are stipulated in the Tender Documents.
5. We hereby pay the earnest money amount as mentioned in the “Memorandum” to this “Form of Tender” in favour of Engineering Projects (India) Limited payable at place as mentioned in the “NIT/ITT”.
6. If I/We fail to sign the agreement as per Clause 84 of General Conditions of Contract and/or I/We fail to submit Security Deposit cum Performance Guarantee as per Clause 9.0 & 9.1 of General Conditions of Contract, I/We agree that EPI shall, without prejudice to any other right or remedy, be at liberty to cancel the Letter of Intent/ Letter for Acceptance of Work and to forfeit the said earnest money as specified above.

7. We are also enclosing herewith the Letter of Undertaking on the prescribed proforma as referred to in condition of NIT.

Date the day of

SIGNATURE OF TENDERER

NAME (CAPITAL LETTERS)

OCCUPATION

ADDRESS

SEAL OF TENDERER

MEMORANDUM

(ENCLOSURE TO FORM OF TENDER)

Name of work: Architectural and Engineering Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations.

NIT No.: EPI/CO/CON/NU/895 dated 29.04.2025.

Sl. No.	Description	Cl. No.	Values / Description to be applicable for Relevant clause(s)
i)	Name of work	NIT	Providing Architectural Consultancy services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations
ii)	Name of Owner / Client	NIT	Nagaland University (NU)
iii)	Type of Tender	NIT	Percentage Rate Basis
iv)	Estimated Construction Cost	NIT	₹ 190.00 Cr. (Rupees One Hundred Ninety Crore only) (Excl. GST)
v)	Earnest Money Deposit	NIT	Rs. 97,500.00 (Rupees Ninety-Seven Thousand Five Hundred only)
vi)	Time for completion of work	NIT	03 months for DPR and design concept + 24 Months (Project Execution)
vii)	Mobilization Advance	NA	Nil
viii)	Interest Rate on Mobilization Advance	NA	Nil
ix)	Number of Installments for recovery of Mobilization Advance	NA	Nil
x)	Validity of Tender	NIT Clause no. 9.2	90 (Ninety) Days
xi)	Security Deposit cum Performance Guarantee	Draft Consultancy Agreement	5% of Gross Order Value as per Agreement for Consultancy Service clause no.5.1.1
xii)	Retention Money	Draft Consultancy Agreement	5% of Gross value from each RA Bill Agreement for Consultancy Service clause no.5.1.2
xiii)	Time allowed for starting the work	-	10 day from the date of issuance of the LOA
xiv)	Defect Liability Period	-	12 months from the date of taking over by the Client
xv)	Arbitration / Dispute Resolution	ACC	ACC Clause No.10.0

Sl. No.	Description	Cl. No.	Values / Description to be applicable for Relevant clause(s)
xvi)	Jurisdiction	ACC	Courts in New Delhi as per ACC clause no. 10.5

SIGNATURE OF TENDERER

NAME (CAPITAL LETTERS)

OCCUPATION

ADDRESS

SEAL OF TENDERER

Annexure – IV

(To be submitted by bidder on non-judicial stamp paper of Rs. 100/- (Rupees Hundred only) duly
attested by Notary Public)

(To be submitted in Envelop-1 i.e. Technical bid)

AFFIDAVIT

Affidavit of Mr ----- So ----- R/o -----.

I, the deponent above named do hereby solemnly affirm and declare as under :

1. That I am the Proprietor/Authorized signatory of M/s ----- having its Head / Regd. Office at -----.
2. That the information/documents/Experience certificates submitted by M/s ----- along with the tender for ----- (Name of work) ----- To EPI are genuine, true and nothing has been concealed.
3. I shall have no objection in case EPI verifies them from issuing Authority (ies). I shall have no objection in providing the original copy of the document (s), in case EPI demand so for verification.
4. I hereby confirm that in case, any document, information & / or certificate submitted by me found to be incorrect / false / fabricated, EPI at its discretion may disqualify / reject / terminate the bid / contract and also forfeit the EMD / All dues.
5. I shall have no objection in case EPI verifies any or all Bank Guarantee (s) under any of the provision of bid/Contract including those issued towards EMD and Performance Guarantee from the Zonal Branch / office issuing Bank and I / We shall have no right or claim on submitted EMD before EPI receives said verification.
6. That any credentials/documents and the Bank Guarantee (s) submitted against the EMD issued by (name and address of the Bank) are genuine and if found at any stage to be incorrect / false / fabricated; in such case EPI is free to reject our bid/cancel pre-qualification and debar us from participating in any future tender for three years.

I, -----, the Proprietor / Authorised signatory of M/s ----- do hereby confirm that the contents of the above Affidavit are true to my knowledge and nothing has been concealed there from ----- and that no part of it is false.

Verified at ----- this ----- day of -----

DEPONENT

ATTESTED BY (NOTARY PUBLIC)

UNDERTAKING
(To be submitted in company Letter Head)

Name of work: Architectural and Engineering Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations.

NIT No.: EPI/CO/CON/NU/895 dated 29.04.2025.

This is to confirm that the following persons are the present Directors of the company/firm:

- 1.
- 2.
- .
- .
- .

It is further confirmed that none of the above Directors is associated with any other company/firm which is quoting for the above referred tender of EPI.

The details of constitution of M/sis submitted along with this annexure.

In case, at any later stage the above information is found incorrect, EPI can cancel our BID/LOI/Contract Agreement and may take any suitable action deemed fit against our company.

Authorized Signatory

Date:

Name & Seal of the Company

FINANCIAL DETAILS

Name of work: Architectural and Engineering Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations.

NIT No.: EPI/CO/CON/NU/895 dated 29.04.2025.

MANDATORY INFORMATION DOCUMENTS:

		1st FY	2nd FY	3rd FY	4th FY	5th (& last)
		19-20	20-21	21-22	22-23	FY 23-24
		₹ (In Lacs)	₹ (In Lacs)	₹ (In Lacs)	₹ (In Lacs)	₹ (In Lacs)
		a	b	c	d	e
i)	Profit/Loss (AFTER TAX)					
ii)	Gross Annual Turnover of Previous 3 financial years ending as on last day of the preceding Financial Year.					
iii)	Average Annual Turnover for previous 3 financial years (₹in Lakh) = (c+d+e)/3					
iv)	Net Worth (paid up capital +reserves) as on last day of the preceding Financial Year. or Banker's / Solvency Certificate amount as mentioned in the Bank Solvency.					

1. Summarized page of Audited Profit & Loss Account of previous five Financial Years duly certified by the chartered account, is to be submitted.
2. Summarized page of Audited Balance Sheet of last Financial Year (ending on last day of the preceding Financial Year) duly certified by the chartered is to be submitted.

Signature of Chartered Accountant with Seal

Seal and Signature of bidder

Unique Document Identification Number (UDIN):

BANKERS' CERTIFICATE FROM A SCHEDULED BANK

This is to certify that to the best of our knowledge and information that M/s./Sh..... having marginally noted address, as a Customer of our bank are/ is respectable and can be treated as good for any engagement upto a limit of Rs.....(Rupees.....)

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature) For the Bank

NOTE

1. Bankers Certificates should be on letter head of the Bank, addressed to tendering authority.
2. In case of Partnership firm, certificate should include names of all partners as recorded with the Bank.

OR

FORM FOR CERTIFICATE OF NET WORTH FROM CHARTERED ACCOUNTANT

"It is to certify that as per the audited balance sheet and profit & loss account during the financial year, the Net Worth of M/s (Name & Registered Address of individual/firm/ company), as on (the relevant date) is Rs. after considering all liabilities. It is further certified that the Net Worth of the company has not eroded by more than 30 % in the last three years ending on (the relevant date)."

Unique Document Identification Number (UDIN)

Signature of Chartered Accountant

Name of Chartered Accountant

Membership No. of ICAI

Date and Seal

Undertaking for Procurement from Border-Sharing Countries
[In Company's letterhead]

Name of work: Architectural and Engineering Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations.

NIT No.: EPI/CO/CON/NU/895 dated 29.04.2025.

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country or if from such a country, has been registered with EPI and will not sub-contract any work to a contractor from such countries unless such contractor is registered with EPI.

I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered.

Date:

Authorized Signatory

Name & Seal of the Company

Site Visit Declaration

(To be given in Company Letterhead)

Name of work: Architectural and Engineering Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations.

NIT No.: EPI/CO/CON/NU/895 dated 29.04.2025.

Dear Sir,

I/We ----- Undersigned visited the project site on -----
and collected all the required information and data regarding the availability of material and noted the environmental condition.

Yours faithfully,

(Signature of the Tenderer)

Seal of Tenderer

Dated:

Public Procurement (Preference to Make in India)

(To be submitted by bidder on its Company Letter Head for contracts value up to Rs.10 Crores)

UNDERTAKING

LOCAL CONTENT CERTIFICATE

Name of work: Architectural and Engineering Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations.

NIT No.: EPI/CO/CON/NU/895 dated 29.04.2025.

“We(Name of the bidder) undertake that we meet the mandatory minimum local content requirement as per Public Procurement (Preference to Make in India) – Local Content policy against EPI NIT No..... dated.....,The percentage of local content in the bid is% and the items offered in the bid meets the minimum local content and shall give details of the location(s) at which the local value addition is made”.

Date:

Authorized Signatory

Name & Seal of the Company

GENERAL INFORMATION

(to be given in Company Letterhead)

1.	Name of Applicant/Company	
2.	Address for correspondence	
3.	Official e-mail for communication	
4.	Contact Person: Telephone Nos. Fax Nos. Mobile	
5.	Type of Organization: a) An individual b) A proprietary firm c) A firm in partnership (Attach copy of Partnership) d) A Limited Company (Attach copy of Article of Association) e) Any other (mention the type)	
6.	Place and Year of Incorporation	
7.	Name of Directors/Partners in the organization	
8.	Name(s) and Designation of the persons, who is authorized to deal with EPI (Attach copy of power of Attorney)	
9.	Bank Details: Name of Bank, Address of Bank Branch, Account No., RTGS, IFS Code	

Signature of Bidder with Seal

Declaration for Non - Blacklisting Status
(To Be Enclosed in Letter Head)

Name of work: Architectural and Engineering Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations.

NIT No.: EPI/CO/CON/NU/895 dated 29.04.2025.

I/We ----- hereby certify that we are not declared ineligible/suspended /blacklisted/banned/ debarred by EPIL or by any Central/state Government Department/public undertaking or Enterprise of Central/state Government at the date of submission of our bid.

Yours faithfully,

(Signature of the Tenderer)

Seal of Tenderer

Dated:

DECLARATION FOR CERTIFIED SKILLED WORKFORCE

Name of work: Architectural and Engineering Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations.

NIT No.: EPI/CO/CON/NU/895 dated 29.04.2025.

We, certify that we shall submit documentary evidence of having formally certified skilled workforce within two months from the date of commencement of work under the project.

OR

We,undertake that all our workers would be skilled through Recognition of Prior Learning (RPL) within two months from the date of commencement of work under the project .

(Signature of the Tenderer)

BANK GUARANTEE IN LIEU OF EARNEST MONEY DEPOSIT

In consideration of Chairman & Managing Director, Engineering Projects (India) Limited, (A Govt. of India Enterprise), Core-3, Scope Complex, Lodhi Road, New Delhi Pin- 110003. (hereinafter called the EPI) having agreed to accept bank Guarantee of Rs..... in lieu of EARNEST MONEY DEPOSIT from (hereinafter called the Supplier/ Contractor/ Sub-Contractor, which expression shall include its heirs, successors and assignees) in respect of the Tender for.....

We, bank having its registered/head office at(hereinafter referred to as the Bank) do hereby agree and undertake to pay to EPI without demur or protest an amount not exceeding Rs..... on demand by EPI.

We the above said Bank further agree and undertake to pay the said amount of Rs..... without any demur on demand within 48 hours. Any demand made on the Bank by EPI shall be conclusive as regards the amount due and payable by the Bank under this guarantee.

We the above said Bank further agree that the guarantee herein contained shall be in full force and in effect until date Unless a demand or claim under this guarantee is made on us in writing on or before..... date , we shall be discharged from all liabilities under this guarantee thereafter.

We, the above said Bank, further agree that EPI shall have full liberty, without our consent and without affecting in any manner our obligation to verify, modify or delete any of the conditions. We, the above said Bank, lastly undertake not to revoke this guarantee during its currency except with the prior consent of EPI in writing.

Dated.....this day of.....202x.

For and on behalf of the Bank

NOTE: on a Non-Judicial stamp paper of Rs. 100/- (Rupees One hundred only)

INSURANCE SURETY BONDS IN LIEU OF EARNEST MONEY DEPOSIT

In consideration of Chairman & managing Director, Engineering Projects (India) Limited, (A Govt. of India Enterprise), Core-3, Scope Complex, Lodhi Road, New Delhi Pin- 110003. (hereinafter called the EPI) having agreed to accept Insurance Surety Bond of Rs..... in lieu of EARNEST MONEY DEPOSIT from (hereinafter called the Bidder, which expression shall include its heirs, successors and assignees) in respect of the Tender for.....

We, (name of Surety Insurer) having its registered/head office at(hereinafter referred to as the Surety Insurer) do hereby agree and undertake to pay to EPI without demur or protest an amount not exceeding Rs..... on demand by EPI.

We the above said Surety Insurer further agree and undertake to pay the said amount of Rs..... without any demur on demand within 48 hours. Any demand made on the Surety Insurer by EPI shall be conclusive as regards the amount due and payable by the Surety Insurer under this Insurance Surety Bond.

We the above said Surety Insurer further agree that the guarantee herein contained shall be in full force and in effect until date unless a demand or claim under this guarantee is made on us in writing on or before..... date , we shall be discharged from all liabilities under this Insurance Surety Bond thereafter.

We, the above said Surety Insurer, further agree that EPI shall have full liberty, without our consent and without affecting in any manner our obligation to verify, modify or delete any of the conditions. We, the above said Bank, lastly undertake not to revoke this Insurance Surety Bond during its currency except with the prior consent of EPI in writing.

Dated.....this day of.....20XX.

For and on behalf of the Surety Insurer

NOTE: on a Non-Judicial stamp paper of Rs. 100/- (Rupees One hundred only)

Performa of Bid Security Declaration

(For bidders claiming exemption for EMD)

(To be submitted by bidder on a non-judicial stamp paper of Rs. 100/- duly notarized by notary public.)

Name of work: Architectural and Engineering Consultancy Services for various works/ services as defined in scope of work, for the project of Nagaland University in various locations.

NIT No.: EPI/CO/CON/NU/895 dated 29.04.2025.

It is here by submitted that if I/We (Name of bidder/firm/company) withdraw or modify the bids during period of validity, or if I/We - (Name of bidder/firm/company) are awarded the contract and I/We (Name of bidder/firm/company) fail to sign the contract or fail to submit stipulated performance security before the deadline defined in the tender documents/LOI, I/We (Name of bidder/firm/company) will be suspended to take part in EPIL's tendering process for the period of two years from the date of occurrence of the above mentioned default."

Date:

Authorized Signatory